



Miami-Dade County Public Schools CxA Services **RELATED EXPERIENCE FORM**

(Make copies of this form for each project)

PROPOSER / APPLICANT: _____

Category **3A** **3B** **3C**

<input type="checkbox"/> TERM CONTRACT Start Date _____ End Date _____	ROI or GOAL _____	Project certification: <input type="checkbox"/> LEED (Level achieved _____) <input type="checkbox"/> OTHER RATING SYSTEM: _____		Select one of the following for this project: <input type="checkbox"/> NEW CONST. COMMISSIONING <input type="checkbox"/> RETRO-COMMISSIONING	
<u>PROJECT</u> <ul style="list-style-type: none"> ▪ Facility Name ▪ Project Title ▪ Address ▪ Contract Value (fees) ▪ Size of project (SF) ▪ Completion Date 	<u>OWNER(user / agency's rep)</u> <ul style="list-style-type: none"> ▪ Name ▪ Address ▪ Current Phone ▪ E-mail address 	<u>NAME & ROLE OF PERSON(S)</u> <u>ASSIGNED TO PROJECT BY FIRM</u> <i>(Identify any subconsultants)</i>	<u>SYSTEMS COMMISSIONED</u> <i>(Identify if tested by subconsultants)</i>	Enter "X" if by own firm or "S" if by subconsultant	
	<u>PROJECT A/E</u> (Provide same information as for owner)			<u>OWNER:</u> <u>A/E:</u>	Commissioning Tasks Performed <i>(see Key below)</i> _____ Design Review _____ Cx Plan _____ Specifications _____ Funct. Plans _____ Witnessed FT _____ Hands-on Tests _____ Data/Trending _____ Training _____ Review O&Ms _____ Other _____ _____ Other _____
<u>KEY:</u> Data/Trending: Used data loggers or EMS trend logs for testing Design Review: Reviewed design and provided comment during design phase Cx Plan: Wrote the commissioning plan Funct. Plans: Wrote functional test procedures and checklists Hands-on Tests: Performed functional tests (hands-on) Review O&Ms: Reviewed completed O&M manuals Specifications: Wrote commissioning specifications for construction team Training: Developed or approved staff training Witnessed FT: Witnessed and documented functional tests		<u>MANAGEMENT KEY:</u> CP in firm: Commissioning Professional (CP) was part of the prime firm submitting response to RFQ Supervised CP: Supervised Commissioning Professional subconsultant to the prime firm Worked w/CP: Worked with a Commissioning Professional hired by others			