



Miami-Dade County Public Schools
SELECTION OF ARCHITECTS AND ENGINEERS

QUALIFICATION QUESTIONNAIRE: STAFFING / WORKLOAD

PROPOSER:	LEGAL AD (project title and #):	DATE:
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STAFFING / WORKLOAD (for FORM 2 – FACTOR 4D) Recent, Current, and Projected Workloads:

List all projects (yet to be completed) that the prime proposer is currently undertaking. Provide resource allocation with technical staff utilization projections for completion of the projects.

TECHNICAL STAFF UTILIZATION PROJECTION (In staff hours)													
A. CURRENT NUMBER OF TECHNICAL STAFF (available over the next 18 months): _____				B. HRS PER MONTH FOR EACH STAFF MEMBER: _____						C. DATE OF 1 ST QUARTER: _____			
D. CURRENT MONTHLY / QUARTERLY AVAILABLE TECHNICAL STAFF HOURS:				1 ST QUARTER			2 ND QUARTER			3 RD QUARTER	4 TH QUARTER	5 TH QUARTER	6 TH QUARTER
PROJECT NAME / TITLE	PHASE	RESOURCE ALLOCATION (HRS)			Month 1	Month 2	Month 3	Month 1	Month 2				
		TOTAL ESTIMATED	EXPENDED	BALANCE									
E. TOTAL PLANNED HOURS													
F. TECHNICAL STAFF AVAILABILITY FOR FUTURE PROJECTS (in hours during the next 18 months):				<u>Overall Total:</u> A x B x 18 =	<u>Available Hours:</u>								

CURRENT PHASE: 1 = Programming 2 = Design 3 = Bidding 4 = Construction

NOTES: _____